



Take Your Skills to the NEXT Level

Mentoring Program

for all School Business & Operations Areas

Spring 2012 - 2013 Information & Application
for Mentors & Protégés

Program Training Date: Feb 17, 2012 webinar

TASBO Conference, March 1st - 7:30 - 8:30 a.m.

Act now!
The application
deadline is
February 15, 2012

Texas Association of School Business Officials
www.tasbo.org



Take the Next Step

Protégés — advance your career to the next level

Mentors — help tomorrow's leaders reach their potential

The Goal

TASBO's goal in offering this Mentoring Program is to help districts develop and retain the caliber of people required to successfully manage school business and operations.

Program Eligibility

All TASBO members and non-members, across all specializations, are eligible to participate.

Our Protégés Say:

"I got a new job last night at the board meeting. Good thing I had ... the TASBO Mentoring Program. Thank you for the opportunity to gain knowledge and insight."

"As a new member of the school business community, the advice and guidance I received from my mentor was invaluable. We still maintain a great working relationship."

Our Mentors Say:

"The ability to share all my years of experience and knowledge with someone new to the position is a way to personally acknowledge all of those that helped me throughout the years."

"Participating in this program has been a very rewarding experience...I think I've gotten as much out of it as my protégé."

School Districts Benefit By:

- Enhanced confidence in the overall management of business and operations departments
- Improved managerial productivity and efficiency
- Increased energy and resources to focus on student achievement

How It Works

This program is tailored to the needs of its participants. Matching is based on protégé needs and mentor experience, taking into consideration district similarities and area of specialization (job duties).

The mentors and protégés will communicate through telephone mentoring – 30 minute calls are recommended on a weekly basis. In addition to these regular sessions, the mentor will spend one full day with the protégé at his/her district. Additional onsite visits may be arranged if mutually agreed upon.

Training and Support

TASBO provides a mandatory, competency-based training program for mentors and protégés (one day for the mentors and one half-day for the protégés). All participants are required to attend training. In addition, TASBO will provide periodic support calls, to both mentors and protégés, to ensure that the program is meeting their needs.

Program Fees

The cost of participating as a protégé for the 2012-2013 year is \$495. This covers the costs of materials, assessment instruments, and training, and includes a one-year membership in TASBO. Mentors will receive a nominal stipend as well as travel reimbursement for the training and the visit to the protégé's district.

Key Dates

Applications and nominations are due by **February 15**. Training is mandatory and is offered via webinar on **February 17**. The program begins in February 2012 and runs through January 2013.

Act Now!

If you are interested in serving as either a mentor or protégé complete the attached application form. If you know of someone you think would benefit from the program, call us and we will invite them to participate.

Contact Information

For additional information, contact Becky Bunte, TASBO CFO/Director of Professional Development, at 512-462-1711, ext. 239 or bbunte@tasbo.org.

Application Form

February 2012 - January 2013 TASBO Mentoring Program

Contact Information

Name: _____

Title: _____

District: _____

Phone: _____

Email: _____

I am applying to be a (*circle one*): Mentor or Protégé

Matching Information

To help in matching, please tell us about yourself.

Department/Functional Area: _____

District Average Daily Attendance: _____

Length of time of current employment: _____

Years of school district experience: _____

Certifications/Licensures held: _____

Are you currently a TASBO member? Yes No If yes, for how long? _____

What do you hope to achieve by participating in the TASBO mentoring program? _____

Is there any other information TASBO should know about your preferences? _____

Program Commitment

I understand that working in either a mentor or protégé relationship can be an extremely rewarding experience, and I appreciate that the beneficial outcomes require:

- *A professional commitment to share openly, to communicate effectively, and to learn from each other;*
- *A personal commitment of my time to attend training on October 6; and*
- *A supporting commitment from my supervisor for participation in the program.*

Signed: _____

Dated: _____

Return to: TASBO Attn: Becky Bunte, CFO/Director of Professional Development
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