



Workshop

Updated! Three P's: Payroll, PEIMS & Personnel

We have an exciting new workshop planned. We will work together on Payroll, PEIMS and Personnel communication between the 3 P's, district departments, state agencies, other districts to give better communication and networking ideas.

Presenters will share some of the following information during the "Circle of Challenge" breakout sessions:

Personnel Circle of Challenge: Workshop participants will share their challenges Managing, Documenting and Disciplining Employees, Effective Use of the Employee Handbook, Empowering and Coaching Administrators in this Area.

PEIMS Circle of Challenge: Workshop participants will share their challenges and review Classroom Link and EOC, PBM-Data Validation and Internal Auditing.

Payroll Circle of Challenge: Workshop participants will share their challenges and review Access to the Social Security Administration Website, and Social Security Number Verification Service (SSNVS).

Members may register online at tasbo.org or completed registration forms may be faxed to TASBO with credit card or purchase order number at (512) 462-1782.

Yes! Please register me for the following TASBO workshop:

Table with 6 columns: Date, District ID, District Name, Location, and Address. Rows include Houston, Kilgore, Amarillo, and Wichita Falls.

Fee: [ ] \$180 Member [ ] \$220 Non-Member

PLEASE PRINT CLEARLY

Register Now with a PO or credit card at http://tasboonline

Name \_\_\_\_\_ Title \_\_\_\_\_

District/Employer (Please do not abbreviate district's name) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ TX Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Payment Method: Check PO# \_\_\_\_\_ MasterCard AMEX Visa

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Cardholder's Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Cancellation Policy: Cancellations must be sent in writing by mail, email or fax. Cancellations received seven (7) working days before the event will be refunded in full;