

TASBO Certification Action Plan

OVERVIEW

The TASBO certification program is a voluntary program designed to educate those seeking excellence in their profession and also to recognize standards of professional competence. **Use the table below to develop YOUR roadmap to TASBO Certification.**

CTSBS COURSES	CTSBO COURSES	RTSBA COURSES
1) MGT 307 ETHICS	1) MGT 307 ETHICS	1) MGT 307 ETHICS
SPECIALIZATION (ONE AREA)	SPECIALIZATIONS (3 NEW AREAS, OR CTSBS AREA, PLUS 2 MORE)	7 ADDITIONAL SPECIFIC COURSES REQUIRED
2)	2)	2) MGT 301
3)	3)	3) MGT 303
4)	4)	4) MGT 306
5)	5)	5) MGT 308 OR MGT 320
6)	6)	6) MGT 309
7)	7)	7) MGT 310 OR MGT 321
	8)	8) MGT 317 OR MGT 318
	9)	9)
	10)	10)
		11)
		12)
		13)
		14)
		15)

CTSBS REQUIREMENTS

- Meet all general requirements for certification at the time of application
- Have two years of school business and/or operations experience
- Complete a minimum of seven courses, including four from one area of specialization, and MGT307 Business Ethics
- Management is NOT an area of specialization
- Complete at least two courses in a classroom setting – *This requirement is waived through December 31, 2021.*

CTSBO REQUIREMENTS

- Meet all general requirements for certification at the time of application
- Have three years of school business and/or operations experience with at least two consecutive years in a single district or qualifying organization.
- Complete a minimum of 10 courses, including three courses from each of three areas of specialization and MGT307 Business Ethics
- Management is NOT an area of specialization
- Complete at least four courses in a classroom setting – *This requirement is waived through December 31, 2021.*

RTSBA REQUIREMENTS

- Meet all general requirements for certification at the time of application
- Have at least a bachelor's degree from an accredited college or university
- Have five years of school business and/or operations experience with at least three consecutive years in a single district or qualifying organization
- Complete a minimum of 15 courses, including eight specific Management courses
- Complete at least six courses in a classroom setting – *This requirement is waived through December 31, 2021.*