

Categories		Point Range	Maximum Pts.
<b>1</b>	<b>Required Criteria</b> <i>(submit requested information for FY 2021 unless otherwise stated)</i>		
	A. Organizational Chart		
	B. Job Descriptions		
	C. Transparency Page		
	D. Budgets (5-years) <i>(submit requested information for FY 2021/22 and previous four fiscal years)</i>		
	E. Budget and Tax Rate Hearing <i>(fiscal year 2021/22)</i>		
	F. FIRST Ratings		
	G. Unqualified Audit Opinion <i>(2019/20 and 2020/21)</i>		
	H. Debt Transparency Report		
	I. Bank Reconciliations		
<b>2</b>	<b>Financial/Business Department</b> <i>(submit requested information for FY 2021 unless otherwise stated)</i>		
	A. Publications of Required Notices	2	2
	B. Management Letter	2	2
	C. Findings and Questioned Costs	No Comments = 4 Comments/Plan = 1	4
	D. Best Practice Metrics	5	5
	E. Internal Audit	5	5
	F. Procedures Documentation	5	5
	G. Self Funded Health Insurance	3	3
	H. Procurement	2 if no AOM 5 if AOM	5
			<b>31</b>
<b>3</b>	<b>Financial/Business Department Staffing</b> <i>(submit requested information for FY 2021 unless otherwise stated)</i>		
	A. Education Level	2 = BA 3=Masters and above 4=RTSBA 3=CTSBO 2=CTSBS	3
	B. TASBO Certification		4
	C. Professional Certification	2	2
	D. Staff Training	2= Training Materials Submitted; 5 = Majority of Exempt Staff Holds TASBO Certification	5
	E. Internal Control Training for Staff	4	4
			<b>18</b>
<b>4</b>	<b>Staffing Controls</b> <i>(Submit requested information for FY 2021/22 unless otherwise stated)</i>		
	A. Staffing Guidelines	5	5
	B. Performance Metrics	4	4
	C. Staffing Budget	4	4
			<b>13</b>
<b>5</b>	<b>Budget Management</b> <i>(Submit requested information for the budget development and adoption for the FY 2021/22 Budget)</i>		
	A. Budget Development Calendar	2	2
	B. Budget Development Decisions	Districts must submit 80% of the requested items to receive full credit	7
	C. Budget Presentation	2	2
	D. School FIRST	4	4
	E. Ease of Understanding	5	5
	F. Replacement Cycles	3	3

G.	Fund Balance	5	5
H.	Debt Service	2	2
I.	Analysis of Appraised Values	5	5
J.	Expense Reimbursement	1	1
			<b>36</b>
<b>6</b>	<b>Financial Management Process</b> <i>(Submit requested information for FY 2020/2021 or FY 2021/22)</i>		
		If the District does not monitor enrollment and ADA each reporting period, the maximum points awarded shall be 2	
A.	Revenue Monitoring		5
B.	Financial Accounting Processes	5	5
		Annual Salary Accrual = 0 Points	
C.	Salary Accrual		4
D.	Federal Programs	2	2
E.	Cross Training of Personnel	5	5
F.	Communications with Stakeholder Groups	2	2
G.	Facility Use	2	2
H.	Procurement Cards	2	2
			<b>27</b>
<b>7</b>	<b>Cash Management</b> <i>(Submit requested information for FY 2020/2021 or FY 2021/22)</i>		
A.	Investments	4	4
B.	Collateralization	2	2
C.	Cash Flow Analysis	5	5
D.	Decentralized Campus Activity Funds	2	2
E.	Collection and Disbursement of Funds	4	4
F.	Internal Control Training	2	2
			<b>19</b>
<b>8</b>	<b>Communications</b> <i>(Submit requested information for FY 2020/2021 or FY 2021/22)</i>		
A.	Financial Reporting	3	3
B.	Availability of Information	4	4
C.	Internet Posting Requirements	2	2
D.	External Staff Training	3	3
			<b>12</b>
<b>9</b>	<b>Financial Reports</b> <i>(Submit requested information for FY 2020/2021)</i>		
A.	Annual Financial Reports	5 if CAFR 1 if AFR If less than quarterly reporting, the maximum points shall be 2	
B.	Interim Financial Reports		5
			<b>10</b>
<b>10</b>	<b>Financial Analyses and Projections</b> <i>(Submit requested information for FY 2020/2021 or FY 2021/22)</i>		
A.	Enrollment and ADA Trend	5	5
B.	Property Value Trend	5	5
C.	Expenditures per student	3	3
D.	Instructional Staff Per student	5	5
E.	Total staff per student	5	5
F.	Total Operating Revenue per student	2	2
G.	Fund Balance as Percent Operating Expenditures	4	4
H.	Fiscal Projections	5	5
			<b>34</b>

	<b>Subtotal 1-10</b>		<b>200</b>
<b>11</b>	<b>Innovations Bonus Points</b>		
	A. Management Review		5
	B. Efficiency and Economy		5
	C. Student Achievement	Maximum of 15 Points	5
	D. Communications	in this Section	5
	E. Processes		5
	F. Technology		5
	G. Strategic Plan		5
			<b>15</b>
	<b>Grand Total</b>	<b>0</b>	<b>215</b>